

# RICOH OneSolution

**RICOH**  
imagine. change.



## Ricoh OneSolution

Printing can be complicated and costly – managing your printer, monitoring the number of prints, ordering toners, and paying your bills can all take time away from actually running your business. Ricoh OneSolution is a subscription-based plan tailored for businesses that want a cost-effective, hassle-free print, scan and document workflow solution to meet their everyday needs. With Ricoh OneSolution, you no longer need to track how much you print, submit meter reads or worry about costs that vary month-to-month with the number of printing jobs.

### Why Ricoh OneSolution?

**It's predictable** – One monthly bill means there's no guessing how much you'll need to pay.

**It's flexible** – Choose the bundle that fits your needs and easily add-on or upgrade services.

**It's convenient** – A streamlined order, delivery, and setup process to save you time so you can focus on running your business.

### How it works:

#### 1 Choose your multifunction printer

Select from a range of networked devices based on your needs:

- B&W or Colour
- Legal or Ledger paper sizes
- Finishing features (stapling, multiple trays)
- Intelligent devices with cloud-based document workflows

#### 2 Schedule your installation and set up

We'll deliver, install, connect and set up your device to get you started.

#### 3 Receive your fixed-rate monthly invoice

Choose the contract term that best fits your budget (36, 48, 60 months) and enjoy predictable monthly payments no matter how much you print.

#### 4 Automatically receive your toner replacements

We'll take care of sending you toner replacements, so you don't have to remember or go through the ordering process.

#### 5 Get remote or onsite service

Get high quality Ricoh remote or onsite service, including all required parts and labour, as part of your package.

<b>Ricoh OneSolution Bundle Packages</b>		<b>Home Starter</b> Print and scan for small offices of 1-3 people	<b>Standard Office</b> Print, scan and workflow for small workplaces	<b>Advanced Office</b> Versatile print, scan and workflow for larger workplaces
<b>Print Device</b>		B & W or Colour	B & W or Colour	B & W or Colour
Paper Size		Up to 8.5 x 14 (Legal)	Up to 8.5 x 14 (Legal)	Up to 11 x 17 (Ledger)
Output Trays and Finishers				One-bin Tray and Internal Finisher**
Network Connectivity		√	√	√
Basic scan to email & folder (uneditable document / image)		√	√	√
<b>Cloud-based Document Workflow</b> (included)			Ricoh Smart Integration Essentials Plan	
OCR Scan to email				√
Convert hardcopy documents to editable, searchable formats				√
Mobile printing from tablets and smartphones				√
<b>Optional Add-ons</b> (additional fees apply) Available only to Standard Office and Advanced Office bundles				
	OCR scan into cloud apps*	OCR scan directly into local folders	Route to multiple destinations	QR code recognition and routing
Ricoh Smart Integration Connectors Plan	√			
Ricoh Smart Integration Workflows Plan	√	√	√	√

\*Supported Cloud accounts: Box™, Dropbox™, Google Drive™, OneDrive® for Business, SharePoint®, Ricoh Content Manager, OneDrive

\*\*Available on select models

## Technology that grows with your business

Turn your multifunction printer into a document workflow powerhouse leveraging **Ricoh Smart Integration Solutions**. With the push of a button, you can save time when sending documents to multiple people, destinations or to a local folder, cloud account or SharePoint. Make it easier to find documents when you need them by using your printer to scan and convert hardcopy documents into editable, searchable formats.