Ricoh’s Electronic Forms Management Solution for Healthcare, quickly and affordably extends the reach of applications to all users so hospitals and healthcare organizations have the information they need to operate efficiently and effectively. More than just an electronic version of a paper form, Electronic Forms Management quickly captures, verifies and moves data where it is needed most — the critical business systems that healthcare providers use to run their organizations.

Electronic Forms Management enables authorized users to easily create and publish data capture screens. Screens can look exactly like paper-based forms or other familiar user interfaces to speed adoption and ensure data is captured quickly and accurately. Designers can easily add formulas, field validation, and more to ensure data is captured accurately and completely. This extends the reach of enterprise applications to users who, until now, did not have a practical, cost-effective way to be included.
The problem with paper
Despite the emergence of EMRs in Canada, legal, regulatory, and operational needs are driving hospitals and healthcare organizations to document more every year. But with paper-based processes and workflows, there is often no way to track a missing form or effectively resolve bottlenecks. This can result in lost revenue opportunities, poor customer service, higher operational costs, lengthy cycle times, and increased risk of being non-compliant.

- Improved departmental efficiency and productivity
- Streamlined document management
- Enhanced collaboration between hospital, doctor, and patient
- Reduction in time consuming phone calls
- Paper in the average business grows by 22% a year, meaning your paper could double in 3.3 years.

The end of paper-centric forms
Forms Management Solution for Healthcare, powered by Access Electronic Forms Management, addresses the administrative, clinical, and financial ramifications related to paper-centric forms and the associated bottlenecks that can impede organizational efficiency. Customers can realize workflow improvements, including the following:

- Reduction in time consuming phone calls
- Enhanced collaboration between hospital, doctor, and patient
- Streamlined document management
- Improved departmental efficiency and productivity
- Improved access to critical clinical data
- Improved care quality and efficiency

Easy to deploy, easy to use
Once forms are designed, Electronic Forms Management enables end users to enter, save, and submit information to support data collection requirement. Signatures can be collected via electronic signature pads. Enterprise licenses allow access by workers, patients, affiliated physicians and practices, and others to ensure easy electronic data capture. The solution gives them the freedom to work either connected to the network or offline. No client software or plug-ins are required.

Assure critical data is reviewed and approved
Electronic Forms Management provides simple-to-design and simple-to-use routings to ensure data is reviewed and approved before it is moved into enterprise applications. Routings can be based on process logic, form data and signatures. Routings can be created in minutes rather than the days and months it usually takes to implement complex workflow systems.

Extend the reach of your enterprise systems
Ricoh Healthcare’s Electronic Forms Management enables easy and secure integration with any hospital applications such as HR, finance, clinical, customer service, administration, custom applications, and many more. This integration is based on Service Oriented Architecture (SOA) standards, so data can be made available via web services. Data can also be moved to and from applications using standard SQL statements.

Ricoh brings together best-in-class products, software, and integration expertise to tailor a Forms Management Solution that can measurably help to increase productivity and reduce costs.

* "Technology Trends You Can’t Afford to Ignore." 2009 Gartner Group.
** From the Paperless Project. The Paperless Project is a grassroots coalition of companies focused on transforming the way organizations work with paper and electronic content.